

Minutes of the Sileby Neighbourhood Plan Advisory Committee Meeting  
held on Thursday 29<sup>th</sup> June 2017 at 7.00pm at  
Sileby Community Centre, High Street, Sileby, Leicestershire

PRESENT

Councillor Mrs E Astill – Sileby Parish Council	Mr P Astill
Councillor Miss E Compson – Sileby Parish Council	Mr A Crawley
Councillor Mr Frost – Sileby Parish Council	Mr P Crawley
Councillor Ms V Marriot – Sileby Parish Council	Mrs L Jones
Councillor Mr B Richards – Sileby Parish Council	Mrs K Khan
	Ms S Mastericks
Mr P Goodman – Minute taker	Mr P Small

029/17 WELCOMES AND APOLOGIES

Councillor Miss E Compson welcomed everyone to the meeting.  
Apologies were accepted from Mr S Dalby and Mr G Kirk (YourLocale).  
Cllr Compson introduced Paul Goodman who has been appointed to take on the Clerking role for meetings.

030/17 DECLARATIONS OF INTEREST

Existing declarations remain.

031/17 APPROVAL OF THE MINUTES

031/17a Accuracy

RESOLVED to approve the minutes of the Advisory Committee Meeting held on 25<sup>th</sup> April 2017 031/17b Matters arising

Cllr Compson reminded members that Codes of Conduct needed to be completed and returned. Mr Small had spoken to Leicestershire County Council about funding for traffic recognition systems. Cllrs Compson and Astill had met with Planning Officers from Charnwood Borough Council and were going to put us in touch with a key contact at Leicestershire County Council regarding highways matters.

023/17 - Mr S Dalby would report back on Shire grants at the next meeting.

032/17 FEEDBACK FROM TASK GROUPS

032/17a Questionnaire

Cllr Astill reported that Gary Kirk felt that the draft questionnaire was sound. Mr Astill suggested that there should be an additional question about sports

facilities. It was felt very important that there should also be a version that young people and children could understand and make a response to. RESOLVED to ask Gary Kirk to make a Young People's version. RESOLVED to approach the Primary schools before the end of this term to ask if they would be prepared to lead on engagement with their young people from September. Mrs L Jones, Mr A Crawley, Cllr Mrs Marriot and Cllr Miss Compson offered to help pro-actively with schools in September.

RESOLVED – to put the draft questionnaire on the members page of the website prior to sending the final version to GK.

#### 032/17b Vision statement

Cllr Compson explained that the importance of getting consensus on the draft Vision statement, as everything else flows from this. Mr P Small thanked the task group members and they shared the latest version. There had been a widespread feeling that the future vision should include a wider role for the park. Mr P Small accepted Mr P Astill's suggestion that the Vision should be more succinct than in this document. All the vision work will be useful for communicating the context and ambition for Sileby against the reality of the current pressures that the village faces.

RESOLVED – that Mr Small will wait for a few days in order to allow for further input from the committee and then he would put the draft vision statement on the members page of the website prior to sending the final draft version to GK.

#### 032/17c Logo

Ms S Mastericks presented the further design work she had carried out on the winning logo.

RESOLVED – Ms S Mastericks to notify the winner of the logo competition. She will also liaise with the Parish Council Clerks to arrange a prize to the value of £20.00 of arts supplies. It was agreed to hold an exhibition of all the children's designs at the Open day event.

RESOLVED – Ms S Mastericks to email the logo to the Clerk of the Parish Council to put on the website.

033/17

#### COMMUNICATIONS

Mrs L Jones had produced a short article to go in the next edition of Talk at Sileby. Cllr J Frost wondered whether the chosen logo could constitute the front page of that edition?

RESOLVED that Cllr E Compson contact the editor of Talk at Sileby and then let Ms S Mastericks know the outcome.

Cllr J Frost asked whether the Neighbourhood Plan process needed a dedicated Facebook page and the use of a Twitter account (either through the Parish Council or separately from)? The feeling of the meeting was that use of social media was vital in communicating with the whole demography.

RESOLVED that Cllr Compson, Cllr Frost, Cllr Richards and Ms S Mastericks agreed form a working group and report back at the next meeting.

GK has produced a suggested list of stakeholders for the group to consider their engagement with. This will be looked at during a future meeting.

034/17 OPEN EVENT

Cllr E Astill informed that GK has provided us with a 'how to run an Open event' guidance sheet. Information Boards feature as a key visual part. Ms S Mastericks asked about the information boards and whether members of the committee might see them in advance of the Open event.

RESOLVED to ask GK to update on devising the Open Event at the next meeting. The committee agreed to hold the event in the Community Centre on Saturday 16<sup>th</sup> September as first choice, second choice being Saturday 30<sup>th</sup> September.

RESOLVED to check with the Clerk about the availability of the Community Centre and with GK about whether he could be in attendance on that day.

035/17 THEME GROUPS

Miss E Compson explained that the next stage of the process will be to form separate theme groups to cover the aspects of the questionnaire and vision. GK had sent a document explaining how this would work. It is important to include all members of the community who attended the initial NP session and expressed an interest in or specialised knowledge of an area of work.

036/17 FUNDING

Miss E Compson reported that a grant application had been submitted to the National Lottery Awards for All to pay for continued professional support to the process and resourcing some of the activities.

037/17 PROGRAMME

RESOLVED to update the timeline.

038/17 ANY OTHER BUSINESS

There was no other business.

039/17 DATE OF NEXT MEETING

Thursday 27<sup>th</sup> July 2017 at 7.00pm in the Wesleyan Room.

MEETING CLOSED AT 8.50pm.