

**Minutes of the Sileby Neighbourhood Plan Advisory Committee Meeting
held on Thursday 26th October 2017 at 7.00pm at
Sileby Community Centre, High Street, Sileby, Leicestershire**

PRESENT

Councillor Mrs Liz Astill – Sileby Parish Council

Miss Emma Compson (Chair)

Mr Philip Crawley

Mrs Liz Jones

Councillor Mrs Valerie Marriott - Sileby Parish Council

Councillor Mr Billy Richards – Sileby Parish Council

Mr Peter Astill

Mr Simon Dalby

Mr Jon Frost

Ms Shelly Mastericks

Mr Gary Kirk - YourLocale

Mr Paul Goodman – Minute taker

070/17 WELCOMES AND APOLOGIES

Ms Compson welcomed everyone to the meeting and explained the structure of the evening.

Apologies were accepted from Mr Ady Crawley and Mr Peter Small.

Ms Compson explained that Kaisra Khan would be standing down from the Committee due to other commitments.

071/17 DECLARATIONS OF INTEREST

Existing declarations remain.

072/17 APPROVAL OF THE MINUTES

072/17a Accuracy

RESOLVED to approve the minutes of the Advisory Committee Meeting held on 28th September 2017

Ms Compson reported that most of the actions from the meeting had been completed or underway. She updated the Committee that a finance reporting sheet will be completed for viewing at future meetings.

072/17b Matters arising

Ms Compson invited members to feedback on any preparations for the theme groups. Liz Jones reported feedback from her visit to Highgate school, of a need for the design of playgrounds for the middle age range children to be included in any new development due to most modern houses having very small gardens. There was a need for speed control within the village and more parking provision for parents dropping off their children at school.

Mr Peter Small had fed back some thoughts on transport, business and housing.

Cllr Billy Richards thought that it would help the Community facilities sub group to breakdown the discussions to the requirements of different age groups.

073/17 QUESTIONNAIRE UPDATE

Gary Kirk reported that there had been a good response, over 350 received. Most of the drop off points had been collected from, but members agreed to double check. Gary Kirk offered to identify any “cold spots” from where there had been a low return and members of the committee offered to proactively promote in these areas. All agreed it worth extending the questionnaire window until the close of 12th November 2017.

ACTION – all completed questionnaires to be completed online or returned to the Parish Council office by 12th November 2017. Ms Compson agreed to notify the Parish Council office of the extension and request for this to be promoted.

Gary Kirk felt that the response had been sufficient to draw credible statements and he would produce a full analysis in time for the November meeting.

074/17 FUNDING UPDATE

The meeting received and noted the funding update.

075/17 ANY OTHER BUSINESS

Cllr Billy Richards had met with the Parish Council Clerk and Deputy Clerk to review the current website and identify a brief of what improvements are needed for a website to serve the village generally, not just the Parish Council. Members of the Neighbourhood Plan Advisory Committee agreed to ask the Parish Council to approve the Neighbourhood Plan having its own Twitter handle and Facebook Page.

ACTION – Cllrs on the NPAC to raise the request at a future Parish Council meeting.

076/17 DATE OF NEXT MEETING

Thursday 30th November 2017 at 7.00pm in the Wesleyan Room

MEETING CLOSED AT 7.25pm.