

**MINUTES OF THE SILEBY NEIGHBOURHOOD PLAN ADVISORY COMMITTEE
MEETING HELD ON THURSDAY 26th APRIL 2018 AT 7.00pm AT SILEBY
COMMUNITY CENTRE, HIGH STREET, SILEBY, LEICESTERSHIRE**

PRESENT

Emma Compson (Chair)	Cllr Liz Astill	Jon Frost
Simon Dalby	Peter Small	Ady Crawley
Phillip Crawley	Shelly Mastericks	Peter Astill
Dave Holloway (observer)	Cllr Robert Butler (observer)	
Cllr Julie Jones (observer)	Lizzy Jones (observer)	
Ken Jones (observer)		
Gary Kirk (Your Locale)	Martin Field (Minute taker)	

No.	Details	Action
18/31	<p>WELCOME AND APOLOGIES</p> <p>The Chair welcomed everyone to the meeting and introduced those attending as ‘Observers’, and Martin Field as the minute-taker.</p> <p>Apologies were accepted from Liz Jones, Valerie Marriott and Cllr Billy Richards.</p>	
18/32	<p>DECLARATIONS OF INTEREST</p> <p>Existing declarations remain.</p>	
<p>18/33</p> <p>18/33/1</p> <p>18/33/2</p>	<p>APPROVAL OF THE MINUTES</p> <p><u>Accuracy of meeting held on 22nd March 2018</u> An amendment was made to ‘Page 2 : Theme Group – Environment’ to record advice from Gary K to avoid the use of photos in the draft NP, in order to conserve document space.</p> <p><u>Matters Arising</u> Page 2 : it was noted that the source of funding GK had identified for engagement with young people was within the applications to Awards for All and Locality, not any additional sources.</p> <p>It was also noted that East Midlands Trains have an ‘outreach’ programme to engage with schools.</p> <p>Communications : it was agreed to submit an article to ‘Talk @ Sileby’ (deadline @end-June for Summer edition)</p> <p>Action point 1 : Liz A to liaise with Parish Office.</p>	<p>Liz A.</p>

	<p>Communications: there had been strong interest on Facebook concerning many of the issues we are working on; this activity can be logged under 'number of people consulted'.</p> <p>Action point 2 : regular Facebook feedback to be sent to each theme group as relevant.</p>	Billy
18/34	UPDATE ON PLANNING APPLICATIONS	
18/34/1	P/16/1359/2. A Section 106 request for a reduction in the affordable dwellings for the approved scheme on Cemetery Road will be submitted for approval to Plans Committee @ 17 May 2018 (10 dwellings instead of 28, recommended for approval).	
18/34/2	P/15/0407/2 Proposals for dwellings at the rear of 195 Seagrave Road will be submitted to Plans Committee 17 May 2018 (recommended for approval, but no available report on impact of development).	
18/34/3	P/15/0047/2	
18/34/4	Planning Appeal is to be heard on 12 June 2018 P/18/0113/2 The application from Gladmans is at consultation stage and may be submitted to the Plans Committee in June. The Parish Council is to consider its response and has employed the services of TT Planning Consultants to assist.	
18/34/5	P/18/0412/2 Concern has been raised by members of the public on the proposals to remove the Listed boundary wall at 7 King Street.	
18/34/6	P17/1578/2. It was noted that discussion of the 'Reserved Matters' on the approval at Peashill Farm has raised uncertainty about any potential for healthcare provision, and whether this could be in renovated outbuildings or by creating a newbuild surgery.	Simon D.
18/34/7	Action point 3 : Simon D. to research contact name, then liaise with Sue Collington and raise with Community Facilities Theme Group. The new consultation on Charnwood's future Local Plan to 2036 has been issued for consultation. It was noted that this could propose up to @1145 more housing units in its role as a 'service centre'. 'Areas of Separation will remain to Barrow and Cossington. Action point 4: it was suggested that all should respond to the CBC consultation via the Local Plan Portal.	All Jon F/ Gary / Liz A

	<p>Action point 5: a discussion should be arranged with CBC as soon as consider the Plan’s implications for the N P. (Jon F / Liz A / Gary K - Emma if req.)</p> <p>Action point 6: it was agreed to encourage the Parish Council to broadcast and respond to the consultation and then the NP group to copy this and encourage the community to respond.</p>	
18/35	THEME GROUP UPDATES	
18/35/1	<p><u>Housing</u></p> <p>A ‘site suitability survey’ had been commenced to identify. potential sites and their land-owners, in and around the village. This will relate back to CBC’s Strategic Housing Land Availability Assessments. A group of land-owners / promoters had attended a first meeting last Monday to discuss ideas for suggested sites.</p> <p>Analysis of data on existing housing stock is almost complete but needs to be reviewed and is to be considered in light of local population projections, demographic make-up, and census data.</p> <p>NP concerns such as ‘design’ issues’ / potential provision of ‘commuted sums’ / ‘local connection’ policies / ‘dementia-friendly’ services, are still to be discussed in detail.</p> <p>Gary K noted a list compiled on adopted policies in completed local Neighbourhood Plans and will circulate.</p> <p>Action point 7: GK to circulate link on website to adopted policies</p> <p>Action point 8: Cllr J to circulate information and ideas for design of ‘dementia-friendly’ services</p>	Gary K
18/35/2	<p>(a) <u>Environment</u></p> <p>No detailed update was available at the meeting, however it was noted that the draft chapter is at an advance stage, including strong input from local representative on flooding issues. (The Sileby NP will need to make specific reference to flooding beyond what is already contained in the CBC Core Strategy)</p> <p>(b)</p> <p>A mapping of actual and potential <i>on-road</i>, car parking is underway, but this may need to be balanced with future ideas</p>	Cllr.Jones

<p>18/35/3</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(e)</p> <p>(f)</p>	<p>for small pieces of land to function as ‘green wedges’. It was felt that there could be a role here for the Parish Council to explore options and solutions.</p> <p><u>Transport</u></p> <p>It was noted that reports approved by the Group on traffic surveys and traffic flows and road closures at flood-times had been accepted by Parish Council (‘Sileby Transport Observations’) and had shown that previous data was not up-to-date.</p> <p>The Parish Council has agreed to provide £6000 to fund other detailed survey work, including modelling of traffic flows at King Street / Mountsorrel Lane, and had expressed thanks to the NP group.</p> <p>It was noted that there could be a re-routing of the Skylink service to include Sileby in future.</p> <p>Network Rail has informed the PC on scope for local station improvements and improved cycle storage facilities.</p> <p>Considerations are ongoing for assessing on-street and off-street parking provisions, and impact on vehicles moving to use other spaces</p>	
<p>18/35/4</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p>	<p>The broad discussion on CBC’s New Local Plan demands raised comment on historical considerations such as renewing a demand for a by-pass.</p> <p><u>Community Facilities & Employment</u></p> <p>A database and map is being compiled on key contacts of community groups and amenities, and the facilities and needs of local groups. Detail also to be circulated on Facebook.</p> <p>Further ‘youth engagement’ will be undertaken during the next month and other indirect work with both local schools, the Youth Café and secondary schools. It is hoped to set up a meeting with School Heads and Business Managers. An evening ‘youth’ event is being proposed for late May / early June.</p> <p>A recommendation is intended to be put to the Parish Council for how to make better use of Memorial Park and the Pavilion and a request to fund an ‘Options Appraisal’ of village facilities and use.</p> <p>Discussion was had on increasing a focus on ‘Employment’</p>	<p>Emma</p>

<p>18/35/5</p> <p>(e)</p>	<p>issues separate from connection with ‘Community Facilities’, and on what personnel might have capacity to get engaged. Robert B. agreed to offer more support to the ‘employment’ considerations, and Your Locale has allocated Richard to be of help here.</p> <p>Potential policy considerations here would include:</p> <ul style="list-style-type: none"> a) what conditions will support business growth, without adverse knock-on effects (like more traffic movements....); b) potential farm diversification; c) tourism; d) home-working – including broadband facilities. <p>Dave Holloway mentioned an ‘Open Mic’ session will be held for young people (14-18) on 23rd June Sibley Methodist Church, with an open invitation to other people/agencies who might want to use building for ‘youth provision’ and build up proposals to secure a future ‘youth worker’ for Sibley.</p> <p><u>Other matters</u></p> <p>It was noted that an initial Strategic Environmental Assessment will be undertaken by CBC to ‘screen’ N policies, when submitted, to consider their potential long-term impact CBC will then consider if a full SEA is subsequently required.</p>	
<p>18/36</p> <p>18/36/1</p> <p>18/36/2</p>	<p>FUNDING</p> <p>Details were circulated on the finances to date and the acquired grant (principally Locality and Awards for All) and the work allocated.</p> <p>A second grant application has been submitted to Locality (to request £6k for site assessments and £3k for Your Locale work with theme groups).</p>	
<p>18/37</p> <p>18/37/1</p> <p>18/37/2</p>	<p>PROGRAMME</p> <p>It was agreed to try and conclude the current work of the Theme Groups by end-June. The next SNPAC meeting will be predominantly to consider how to raise awareness on issues of ‘substance’ within and between the Groups and linkages across all themes.</p> <p>Action point 9: Gary K to plan and facilitate the next meeting</p> <p>The first ‘Open Event’ had been very successful. The next event will be very policy-focused in order to seek views and agreement about draft text, priorities and policy content. A standard ‘pro forma’ will be prepared to capture responses</p>	<p>Gary / All</p>

18/37/3	and ideas. It was noted there will no Sileby Gala this year.	
18/37/4	Proposals were made to have a 'pop-up' NP stand at the 'Armed Forces Day' @30 th June in the park, and at the 'Sileby Summer Jam' @July. Action point 10: to submit a request to the Parish Council for a PR budget towards banners / t-shirts etc. - Emma + others.	Emma/ others
18/38	ANY OTHER BUSINESS	
18/38/1	Correspondence has been received from Nik Green (Leics.CC) to ask if Sileby will engage with them to comment on what kinds and forms of 'data' will be useful for 'communities' in the future.	
18/38/2	The next 'Neigh Plan Network' event is taking place on 22 May 2018 at County Hall, Glenfield, Leicester Action point 11: Emma to circulate to the N P group.	Emma
	DATE OF NEXT MEETING(S) – Sileby Community Centre 7.00 pm Thursday 31 st May 2018 7.00 pm Thursday 28 th June 2018	

Signed by

Name

Date

**M Field / SNPAC
030518**